

T3 – Application – Applicant User Guide

Applicant is allowed to fill T3 application only after verified their registration details. After logged into their portal, applicant can reach T3 application filling screen in two way. Ie.,

- 'T3- filling screen' through from eligibility screen
- left navigation (T3 Applications -> Application Form)

The screenshot shows the 'Customs AEO' portal. On the left is a navigation menu with options like Profile, Application Eligibility Details, Guide for Application Filing, T1 Application, T2 Application, T3 Application, Application Delete Request, Update Verification, Registration Contact Details Update Request, and Company Name Change Request. The main area displays four eligibility boxes: AEO Tier T1 (green), AEO Tier T2 (blue), AEO Tier T3 (red, highlighted), and AEO Tier LO (olive). Each box lists eligibility criteria. The T3 box is highlighted with a red border.

Tier	Eligibility Details
AEO Tier T1	<ul style="list-style-type: none">✓ Handled 25 documents (s/B & Bills of Entry) in last Financial Year (MSME - 10 documents)✓ Should Undertake Customs Related Work✓ Be a part of international supply chain✓ AEO can only be given to legal entity and not Group Company✓ Have had business activity for three Financial Years (MSME –two FinancialYears)
AEO Tier T2	<ul style="list-style-type: none">✓ Handled 25 documents (s/B & Bills of Entry) in last Financial Year (MSME – 10 documents)✓ Should Undertake Customs Related Work✓ Be a part of international supply chain✓ AEO can only be given to legal entity and not Group Company✓ Have had business activity for three Financial Years (MSME - 2 Financial Years)
AEO Tier T3	<ul style="list-style-type: none">✓ AEO T2 for two years; or✓ AEO T2 certificate holder; and its business partners are holders of AEO T2 or AEO LO certificate or any other equivalent AEO certificate granted by a foreign Customs
AEO Tier LO	<ul style="list-style-type: none">✓ Handled 25 documents (s/B & Bills of Entry) in last Financial Year

The screenshot shows the 'Customs AEO' portal with the 'T3 Application' form. The left navigation menu has 'T3 Application' highlighted with a red box. The form displays the following information:



Field	Value
Company Name	ABC Tech Exp Imp Pvt Ltd 060623 001 T1
Zone	Chennai
Mobile	1155993355
AEO Tier	T3
IEC No	0606230001
Email	newemail0292@shywyw.com

The form also includes fields for Application Date (06/06/2023), Zone (Chennai), Application submitted to zone on (06/06/2023), Submitted to (Officer's Name & Designation), Earlier AEO Certificate Number (If Any), and Other Details.

T3 – Application filing:

In T2 application filing, applicant needs to fill and provide following details. ie.,

- Application Date -> date of application filling
- Zone -> filling zone (its automatically populated based registration)
- Application submitted to zone on -> date of application submit to zonal office
- Submitted to (Officer's Name & Designation) -> to whom application has been submitted
 - Officer's Name : name of officer
 - Designation : officer's designation
- Earlier AEO Certificate Number -> need to provide applicant's existing certification details here, if they have got existing certification through this same system, then in list box, applicant can see their existing certification details and can select. Otherwise they need to type their certification number and issue and validity date details
- Other Details -> other details if need to describe any
- Business Category -> applicant business category whether Manufacturer, Trader, Importer Exporter. Here applicant can select or more business category.
- Import countries & Items -> applicant should enter their Import countries and Items details if they select 'importer' in business category
- Export countries & Items -> applicant should enter their Export countries and Items details if they select 'Exporter' in business category



ABC Tech Ex...

Profile

Application Eligibility Details

Guide for Application Filing

T1 Application

T2 Application

T3 Application

Application Form

Applications View

Application Delete Request

Update Verification

Registration Contact Details Update Request

Customs AEO

Company Name

ABC Tech Exp Imp Pvt Ltd 060623 001 T1

AEO Tier

T3

Zone

Chennai

IEC No

0606230001

Mobile

1155993355

Email

newemai0292@shywyw.com

Application Date *

06/06/2023

Zone *

Chennai

Application submitted to zone on *

06/06/2023

HH

MM

AM/PM

Submitted to (Officer's Name & Designation)

Mr. K

&

Inspector

Earlier AEO Certificate Number (If Any) *

--Select AEO Details--

DLLEERE

01/06/2023

22/07/2026

Other Details

test



Business Category *

☒ Manufacturer

☐ Trader

☐ Importer

☒ Exporter



Customs AEO

ABC Tech Ex...

Profile

Application Eligibility Details

Guide for Application Filing

T1 Application

T2 Application

T3 Application

Application Form

Applications View

Application Delete Request

Update Verification

Registration Contact Details Update Request

☐ Importer

☒ Exporter

Import Countries

Choose option

Export Countries

X Germany

X China

Import Items

Item * HSN Code *

S.No

Item

HSN Code

Remove

Export Items



Item * HSN Code *

S.No

Item

HSN Code

Remove



Customs AEO

ABC Tech Ex...

Profile

Application Eligibility Details

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Update Verification











Registration Contact Details Update Request

Company Name Change Request

Communication address of the concerned Zone

Annexure Documents



Note

S.No	Name of the Annexure	Upload Annexure Scan Copy Document
1	Annexure - A (Application Form) *	
2	Annexure - B (Security Plan) *	
3	Annexure - C (Process Map) *	
4	Annexure - D (Site Plan) *	
5	Annexure - E 1 (General Compliance) *	
6	Annexure - E 2 (Legal Compliance) *	
7	Annexure - E 3 (Managing Commercial and (where appropriate) transport records) *	
8	Annexure - E 4 (Financial Solvency) *	
9	Annexure - E 5 (Safety and Security) *	
10	Annexure - F (Business Partner Details) *	

Applicants need to upload following annexure scan copy document. ie.,

1. Annexure - A (Application Form)
2. Annexure - B (Security Plan)
3. Annexure - C (Process Map)
4. Annexure - D (Site Plan)
5. Annexure - E.1 (General Compliance)
6. Annexure - E.2 (Legal Compliance)
7. Annexure - E.3 (Managing Commercial and (where appropriate) transport records)
8. Annexure - E.4 (Financial Solvency)
9. Annexure - E.5 (Safety and Security)
10. Annexure – F (Business Partners Details)

Finally after submit the T3 – application details, application will be move to AEO officials to application approval process. Applicant will be received 'Digital Signature' T3 certification after successful approval by officials. If application will be rejected then applicant can file fresh application after 15 days of rejection. Meanwhile application view their filled application to know current status of application process.



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Profile

Application Eligibility Details

Guide for Application Filing

T1 Application >

T2 Application >

T3 Application ✓

Application Form

Applications View

Application Delete Request

Update Verification

Registration Contact Details Update Request

Customs AEO

Application T3 Status



Home > Application T3 Status

Registration \ Application Details

Name of Company	ABC Tech Exp Imp Pvt Ltd 060623	Registration For:	T1 / T2 / T3	Zone	Chennai
001 T1					
Mobile	1155993355	Email	newemai0292@shywyw.com		
IEC No	0606230001	Business Category			

Application Details

Application Tier	: T3
Application Date	: 06/06/2023
Zone	: Chennai
Application submitted to zone on	: 06/06/2023 12:00 AM
Submitted to (Officers Name & Designation)	: Mr. K & Inspector
Earlier AEO Certificate Number(If Any)	: DLLERERE (Date : 01/06/2023 , Expire Date : 22/07/2026)
Other Details	: test

Customs AEO

Submitted to (Officers Name & Designation) : Mr. K & Inspector

Earlier AEO Certificate Number(If Any) : DLLERERE (Date : 01/06/2023 , Expire Date : 22/07/2026)

Other Details : test

Business Category : manufacturer, exporter

Import Countries :

Import Items Details :

Export Countries : China, Germany

Export Items Details :

Annexure Documents

To View 'Annexure - A (Application Form)'

To View 'Annexure - B (Security Plan)'

To View 'Annexure - C (Process Map)'

To View 'Annexure - D (Site Plan)'

To View 'Annexure - E.1 (General Compliance)'

To View 'Annexure - E.2 (Legal Compliance)'

To View 'Annexure - E.3 (Managing Commercial ...)'

To View 'Annexure - E.4 (Financial Solvency)'



To View 'Annexure - E.5 (Safety and Security)'

To View 'Annexure - F (Business Partner Det...)'

Current Application Status : Your AEO T3 application is under process. Kindly contact the AEO Cell of the relevant Customs Zone for more information. The

Issue Deficiency \ Additional Submission Document:

During this approval process, If application is noted as any deficiency. Then they need to submit 'Additional Submission Document' in order their deficiency details. After 'Addition Submission Document', again application details will be moved to approval process.

Customs AEO

Export Items Details :

Annexure Documents

To View 'Annexure - A (Application Form)'

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Current Application Status : There are certain deficiencies in your AEO T3 application. Kindly contact the AEO Cell of the relevant Customs Zone for more information.



Additional Document *



Save

Cancel

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Customs AEO

Export Items Details

ABC Tech Ex...

- Profile
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- T3 Application**
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Additional Document *



PDF

View

Save

Cancel

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Customs AEO

Export Countries : China, Germany

Export Items Details :

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To View 'Annexure - E.5 (Safety and Security)'

To View 'Annexure - F (Business Partner Det...)'

Additional Submitted Documents

S.No	Uploaded On	View
1	06/06/2023 03:10 PM (latest uploaded)	click to View

Current Application Status : Your AEO T3 application is under process. Kindly contact the AEO Cell of the relevant Customs Zone for more information. The mail ID of the zone is provided under the tab "Communication address of the concerned zone" at left side of your dashboard.

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T3 – Application Rejection:

If application will be rejection due to any reason, application will be received rejection details mail then they can file refresh T3 application again after 7 days from rejection.

T3 – Application Approval:

After application will be approved, applicant can receive approval mail with 'Digital Signature Certification' via their registered mail.